



Dear Unit Owners,

PCS Insurance Group understands the importance of annual lender requirements for Certificates of Insurance. To make the process of obtaining certificates of insurance as easy as possible, please find multiple options below in regards to obtaining certificates of insurance.



**Email:**

Email the request letter from your mortgage lender to [certificates@pcsins.com](mailto:certificates@pcsins.com)



**Fax:**

Fax the request letter from your mortgage lender to (813) 388-4598



**Mail:**

Mail a copy of the request letter to the address below.



**Website:**

Go to our website [www.pcsins.com](http://www.pcsins.com) and fill out the certificate request.

If the unit owners or lenders have any questions while trying to obtain a certificate of insurance, please feel free to contact us directly.

Sincerely,  
PCS Insurance Group, Inc.